

March 23, 2016

Ministry of Foreign Affairs  
Department for Multilateral Economic Relations and Reconstruction  
Bosnia and Herzegovina  
Fax: +387 33 227 156

Dear Madam/Sir,

It is my pleasure to inform you that JICA will organize a Knowledge Co-Creation Program on "Small and Medium Enterprise Development Policies (C)", J1604046 in accordance with the course information booklet attached herewith and which will be sent to you by e-mail.

JICA is ready to accept one participant from Bosnia and Herzegovina from May 17 to June 24, 2016 and we would like to ask Ministry of Foreign Affairs to forward the following document for application from prospective nominees to the JICA Sarajevo Office, **by April 15, 2016:**

1. Application Form
2. Job/Country Report
3. Photocopy of passport

**Important information**


**Targeting organization and participant:** This program is offered to the officials of central and local governments as well as affiliated organizations which are engaged in promotion of local industries SMEs officially.

Each applicant should meet requirements (such as present position, educational and occupational background, age, fluency in English, etc.), as mentioned in the information booklet.

**It is preferable to submit more than one nominee for application, even though official letter informs of acceptance of one participant.**

If you need any additional information, please contact the JICA Sarajevo Office at + 387 33 220 190.

Sincerely,



for Toshiya ABE  
Chief Representative  
JICA Balkan Office

安部 竜平

CC: Mr. Satoru KUSAYAMA  
First Secretary  
Embassy of Japan in Sarajevo, Bosnia and Herzegovina

Ms. Nina BEJTIC  
Technical Coordinator  
JICA Sarajevo Office  
Bosnia and Herzegovina